



WESTERN OKLAHOMA STATE COLLEGE

Department of Admissions

Request for Official Transcript

2801 North Main • Altus, OK 73521
Phone: 580.477.2000 • Fax: 580.477.7723

DATE _____ STUDENT ID # _____ - _____ - _____ BIRTHDATE _____

NAME _____
(Last) (First) (MI) (Previous Last Name)

ADDRESS _____
Street City State ZIP

PHONE NO _____ Did you attend WOSC Prior to 1990? _____

MAIL TO:

Name of school: _____

Address: _____

City, State and Zip Code: _____

FAX: (A fax is only an unofficial copy). If you need an unofficial copy of your transcript, log into your campus connect account and print an unofficial transcript.

SEND NOW or END OF SEMESTER NUMBER OF COPIES

Overnight (**\$35 Shipping & Handling Fee**) – Please list a contact phone number for payment information

Phone # _____

* NO P.O. BOXES FOR OVERNIGHT REQUESTS

Email: _____

STUDENT SIGNATURE: _____

(A transcript cannot be released without the student signature)

Obligations with WOSC must be cleared before release of official records.
There is no charge to process transcript requests at Western Oklahoma State College.

Please fax or mail this **signed** form to Western Oklahoma State College for processing.
WOSC does **not** accept transcript requests that are emailed.