



**MINUTES
Board of Regent's Regular Meeting
October 10, 2017**

The Board of Regents for Western Oklahoma State College met Tuesday, October 10, 2017, at 7:30 p.m. in the Regents' Room (HLC 108) at Western Oklahoma State College for a regular meeting. Regents present were Chairman Brent Howard, Vice Chairman Scott Northrip, Secretary Justin Lewis and members, Dana Darby, Robert Williams, Ron Osterhout. Regent Cindy Clayton was absent.

1. **Call to Order, Roll Call and Announcement of Quorum of the Board. Announcement of Filing the Meeting Notice and of Posting the Agenda in Accordance with the Open Meeting Law.** The meeting was called to order by Chairman Howard. Roll call was conducted by Ms. Briar Jenkins, who noted that a quorum was present and stated that the meeting notice had been filed with the Secretary of State and posted at the main entrance in compliance with the requirements of the Open Meeting Law.
2. **Introduction of Guests:** The following guests were present: Ms. Tricia Latham, Vice President for Business Affairs; Ms. Lisa Greenlee, Vice President for Academic Affairs; Dr. Chad Wiginton, Vice President for Student Support Services; Ms. Kristin Shelby, Faculty Senate Chair/English Instructor; Ms. Nicole Keenum, Mathematics Instructor; Ms. Maegan Martin, College and High School Relations Specialist; Mr. Jonathan Wish, Stanfield & O'Dell; Heather Hood, Controller; Ms. Katie Brewer, Assistant Director of Admissions and Registrar; Mr. Jimmy Poe, Staff Senate Chair Elect/Safety & Security Coordinator/Utilities Manager; and Ms. Briar Jenkins, Administrative Secretary to the President.
3. **Faculty Senate Report.** Ms. Kristin Shelby reported on behalf on the Faculty Senate.
4. **Staff Senate Report.** Ms. Katie Brewer reported on behalf of the Staff Senate.
5. **Report and Response to the Annual External Audit.** Ms. Tricia Latham, Vice President for Business Affairs along with Mr. Jonathan Wish with Stanfield & O'Dell presented the Annual External Audit for FY2017 as outlined in the bound copy provided by the auditor at the meeting. Regent Northrip moved that the board approve the external audit report as presented. Regent Osterhout seconded the motion and the following votes were recorded: Williams, yes; Lewis, yes; Northrip, yes; Osterhout, yes; Darby, yes; Howard, yes. The motion was adopted unanimously.
6. **Introduction of 2017-2018 WOSC Ambassadors.** Mr. Chad Wiginton, Vice President for Student Support Services along with Ms. Maegan Martin, College and High School Relations Specialist introduced our 2017-18 Ambassadors to the Board of Regents.

7. **Deferred Action for Childhood Arrivals (DACA) Update.** Dr. Chad Wiginton, Vice President for Student Support Services provided an update on DACA.
8. **Consent Docket.** Regent Osterhout moved that the Board approve the consent docket outlined under Tab A, Attachments 1-3 and Tab B, Attachments 1-4. Regent Northrip seconded the motion and the following votes were recorded: Darby, yes; Lewis, yes; Osterhout, yes; Northrip, yes; Williams, yes; Howard, yes. Motion was adopted unanimously.
9. **Discussion and Possible Action Regarding Amended Missing Student Policy.** Dr. Chad Wiginton, Vice President for Student Support Services presented the amended Mission Student Policy as outlined in Tab C, Attachments 1-3. Regent Darby moved that the board approve the amended Missing Student Policy as presented. Regent Osterhout seconded the motion and the following votes were recorded: Williams, yes; Osterhout, yes; Lewis, yes; Darby, yes; Northrip, yes; Howard, yes. The motion was adopted unanimously.
10. **Discussion and Possible Action Regarding Program Modification Request for the Pre-Veterinary Animal Science A.S. Degree.** Ms. Lisa Greenlee, Vice President for Academic Affairs presented the Program Modification for the Pre-Veterinary Animal Science A.S. Degree as outlined in Tab D, Attachments 1-10. Regent Darby moved that the Board approve the program modification request for the Pre-Veterinary Animal Science A.S. Degree as presented. Regent Northrip seconded the motion, and the following votes were recorded: Lewis, yes; Osterhout, yes; Williams, yes; Northrip, yes; Darby, yes; Howard, yes. The motion was adopted unanimously.
11. **Discussion and Possible Action Regarding the Assessment Report.** Ms. Lisa Greenlee, Vice President for Academic Affairs presented the Assessment Report made available via the secured Board of Regents website. Regent Osterhout moved that board approve the Assessment Report correcting the first table to read 41% instead of 4% as presented. Regent Williams seconded the motion, and the following votes were recorded: Darby, yes; Williams, yes; Osterhout, yes; Northrip, yes; Lewis, yes; Howard, yes. The motion was adopted unanimously.
12. **Discussion and Possible Action Regarding Approval of the Schedule of Regular Meetings of the Board of Regents for the 2018 Calendar Year.** Regent Williams moved to approve the schedule of board meetings for 2018 as outlined in Tab E; Attachment 1. Regent Lewis seconded the motion, and the following votes were recorded: Osterhout, yes; Darby, yes; Williams, yes; Northrip, yes; Lewis, yes; Howard, yes. The motion was adopted unanimously.
13. **Presidents Report and Recommendations.** President Birdine reported:
 - A. **Superintendent Meeting.** Wes tern will be hosting a Superintendents meeting on Wednesday, October 24, 2017 at 8:30 a.m. in the Pioneer Heritage Center. The Board was extended an invitation to attend.
14. **Proposed Executive Session Pursuant to Section 307 (B)(1) of the Open Meeting Act.** At 9:10 p.m. Regent Northrip moved that the Board go into Executive Session. Regent Osterhout seconded the motion and the following votes were recorded: Darby, yes; Northrip, yes; Lewis, yes; Osterhout, yes; Williams, yes; Howard, yes. The motion was adopted unanimously.

15. **Open Session and Possible Action Regarding Matter Discussed in Executive Session.** At 9:49 p.m. Regent Williams moved that the Board return to Open Session. Regent Lewis seconded the motion, and the following votes were recorded: Northrip, yes; Osterhout, yes; Williams, yes; Lewis, yes; Howard, yes. The motion was adopted unanimously.
16. **Discussion of Personnel Matters.** Regent Northrip moved to accept the personnel recommendation and table Personnel Other as outlined in Tab F, Attachments 1-6 which include the resignation of Ms. Summer Snow, WINDS Clerk; Regent Osterhout seconded the motion, and the following votes were recorded: Lewis, yes; Osterhout, yes; Williams, yes; Northrip, yes; Howard, yes. The motion was adopted unanimously.
17. **Adjournment.** At 9:50 p.m.

NOTE: The meeting was held in accordance with the Open Meeting Law. The agenda was posted 24 hours in advance in the display case across from A-1 at Western Oklahoma State College.