



**MINUTES  
Board of Regent's Special Meeting  
January 18, 2018**

The Board of Regents for Western Oklahoma State College met Tuesday, January 18, 2018, at 6:32 p.m. in the Regents' Room (HLC 108) at Western Oklahoma State College for a special meeting. Regents present were Chairman Brent Howard, Secretary Justin Lewis and members, Ron Osterhout, Robert Williams, Cindy Clayton, and Dana Darby.

1. **Call to Order, Roll Call and Announcement of Quorum of the Board. Announcement of Filing the Meeting Notice and of Posting the Agenda in Accordance with the Open Meeting Law.** The meeting was called to order by Chairman Howard. Roll call was conducted by Ms. Briar Jenkins, who noted that a quorum was present and stated that the meeting notice had been filed with the Secretary of State and posted at the main entrance in compliance with the requirements of the Open Meeting Law.
2. **Introduction of Guests:** The following guests were present: Ms. Tricia Latham, Vice President for Business Affairs; Ms. Lisa Greenlee, Vice President for Academic Affairs; Dr. Chad Wiginton, Vice President for Student Support Services; Ms. Kristin Shelby, Faculty Senate President, English Instructor/Coordinator-Communications/Humanities, Physical Education & Recreation; Ms. Katie Brewer, Staff Senate Chair/Assistant Director of Admissions and Registrar; Mr. Jimmy Poe, Staff Senate Chair Elect/Safety and Security Coordinator/Utilities Manager; and Ms. Briar Jenkins, Administrative Secretary to the President.
3. **Discussion and Possible Action Regarding the Board of Regents Letter in Response to Task Force in Higher Education.** The Board reviewed a letter to be submitted to Higher Education Chancellor Glen Johnson advising the Chancellor of the Board's thoughts and concerns on the specific recommendations of the State Regents Task Force on the Future of Higher Education and the process by which the Task Force generated the recommendation. Regent Osterhout moved that the Board approve the letter to be submitted to the Chancellor as presented. Regent Clayton seconded the motion, and the following votes were recorded: Williams, yes; Clayton, yes; Osterhout, yes; Darby, yes; Lewis, yes; Howard, yes. The motion was adopted unanimously.
4. **Proposed Executive Session Pursuant to Section (B)(1) of the Open Meeting Act.** At 7:04 p.m. Regent Osterhout moved that the Board go into Executive Session. Regent Darby seconded the motion, and the following votes were recorded: Clayton, yes; Williams, yes; Osterhout, yes; Lewis, yes; Darby, yes; Howard, yes. The motion was adopted unanimously.
5. **Open Session and Possible Action Regarding Matter Discussed in Executive Session.** At 7:38 p.m. Regent Osterhout moved that the Board return to Open Session. Regent Clayton seconded the motion, and the following votes were recorded: Williams, yes; Lewis, yes; Clayton, yes; Osterhout, yes; Darby, yes; Howard, yes. The motion was adopted unanimously.

6. **Discussion and Possible Action Regarding Employee Retirement Program**. At the conclusion of a lengthy discussion, Regent Williams moved that the Board approve a one-time lump sum Retirement Incentive/Award for eligible Oklahoma Teachers Retirement Systems (OTRS) employees at 20% of an eligible employee's base salary and payment of three (3) years medical insurance premiums for Medicare eligible employees as well as pre-Medicare eligible employees. The Personnel Office will move forward with contacting OTRS eligible employees. Regent Lewis seconded the motion, and the following votes were recorded: Osterhout, yes; Darby, yes; Williams, yes; Lewis, yes; Clayton, yes; Howard, yes. The motion was adopted unanimously.
  
7. **Discussion of Personnel Matter**. Regent Osterhout moved to accept the personnel retirement resignation of Dr. Phil Birdine, President. Regent Darby seconded the motion, and the following votes were recorded: Williams, yes; Osterhout, yes; Darby, yes; Lewis, yes; Clayton, yes; Howard, yes. The motion was adopted unanimously.
  
8. **Adjournment**. At 8:23 p.m.

**NOTE:** The meeting was held in accordance with the Open Meeting Law. The agenda was posted 24 hours in advance in the display case across from A-1 at Western Oklahoma State College.