



**MINUTES  
Board of Regent's Regular Meeting  
February 13, 2018**

The Board of Regents for Western Oklahoma State College met Tuesday, February 13, 2018, at 5:00 p.m. in the Regents' Room (HLC 108) at Western Oklahoma State College for a regular meeting. Regents present were Chairman Brent Howard, Vice Chairman Scott Northrip, Secretary Justin Lewis and members Robert Williams, Dr. Dana Darby, Cindy Clayton, and Ron Osterhout.

1. **Call to Order, Roll Call and Announcement of Quorum of the Board. Announcement of Filing the Meeting Notice and of Posting the Agenda in Accordance with the Open Meeting Law.** The meeting was called to order by Chairman Howard. Roll call was conducted by Ms. Briar Jenkins, who noted that a quorum was present and stated that the meeting notice had been filed with the Secretary of State and posted at the main entrance in compliance with the requirements of the Open Meeting Law.
2. **Introduction of Guests:** The following guests were present: Dr. Chad Wiginton, Vice President for Student Support Services; Ms. Tricia Latham, Vice President for Business Affairs; Ms. Lisa Greenlee, Vice President for Academic Affairs; Ms. Rebecca Warren, current WOSC Foundation Board Chair; Mr. Bob Pearson, Director of Physical Education and Athletics Development; Mr. Jimmy Poe, Staff Senate Chair/Safety & Security Coordinator and Utilities Manager; Mr. Justin Smith, Director of Institutional Effectiveness; Ms. Zadie Curry, Part-time Director of Public Relations; and Ms. Briar Jenkins, Administrative Secretary to the President.
3. **Press Conference.** Mr. Larry Duffy, Executive Secretary for the WOSC Foundation invited the Board of Regents to a press conference held in recognition of the establishment of the The Masonic Fraternity of Oklahoma Lectureship Endowment in Student Support Services. The endowment is funded by the Masonic Charity Foundation of Oklahoma on behalf of the Masonic Fraternity of Oklahoma to benefit Western Oklahoma State College and the leadership development for the Western Ambassadors President's Student Leadership Team.
4. **Staff Senate.** Mr. Jimmy Poe; Chair, reported on behalf of the Staff Senate.
5. **Recruiting Update.** Dr. Chad Wiginton, Vice President for Student Support Services reported on a successful counselor's day. He and Maegan Martin, College and High School Relations Specialist traveled to 12 career fairs, held 13 group tours and 38 individual tours here on the campus. Every year Western teams up with the Southwest Technology Center holding sophomore tours and 2018 held a record breaking number of 187 students registered for Pioneer Preview.
6. **Consent Docket.** Regent Darby moved that the Board approve the consent docket as outlined under Tab Q, Attachments 1-5 and Tab R, Attachments 1-4. Regent Osterhout seconded the

motion, and the following votes were recorded: Williams, yes; Clayton, yes; Osterhout, yes; Lewis, yes; Northrip, yes; Darby, yes; Howard, yes. Motion was adopted unanimously.

7. **Report and Response to the External Auditor Selection.** Ms. Tricia Latham, Vice President for Business Affairs recommended the firm Hinkle and Company, P.C as the External Audit firm for Western for fiscal years 2019, 2020, 2021, and 2022 as outlined in Tab S, Attachments 1-3. Regent Osterhout moved the board approve the recommendation as presented. Regent Northrip seconded the motion, and the following votes were recorded: Darby, yes; Clayton, yes; Williams, yes; Lewis, yes; Northrip, yes; Osterhout, yes; Howard, yes. Motion was adopted unanimously.
8. **Discussion and Possible Action Regarding Request for Roofing Projects.** Ms. Tricia Latham, Vice President Business Affairs requested the board approve three roofing projects that were proposed as highest need in this past year's budgeting cycle. PE Dressing and Locker Room, \$187,043.85 (N); Pool, \$91,232.10 (Q) and Steam and Sauna Rooms, \$56,691.76 (O) totaling \$334,967.71 as outlined in Tab T, Attachments 1-14. Regent Osterhout moved that the board approve the request as presented. Regent Williams seconded the motion, and the following votes were recorded: Darby, yes; Northrip, yes; Osterhout, yes; Lewis, yes; Clayton, yes; Williams, yes; Howard, yes. Motion was adopted unanimously.
9. **Discussion and Possible Action Regarding Program Modification – Agriculture Business Option.** Ms. Lisa Greenlee, Vice President for Academic Affairs presented the program modification for the Agriculture Business Option as outlined in Tab U, Attachments 1-6. Regent Osterhout moved the board approve the modification as presented. Regent Northrip seconded the motion, and the following votes were recorded: Clayton, yes; Northrip, yes; Darby, yes; Lewis, yes; Osterhout, yes; Williams, yes; Howard, yes. Motion was adopted unanimously.
10. **Discussion and Possible Action Regarding New Program – Military Studies A.A.S.** Ms. Lisa Greenlee, Vice President for Academic Affairs presented a new Military Studies A.A.S. program to the board as outlined in Tab V, Attachments 1-21. Regent Northrip moved the board approve the new program as presented. Regent Osterhout seconded the motion, and the following votes were recorded: Clayton, yes; Osterhout, yes; Williams, yes; Northrip, yes; Lewis, yes; Darby, yes; Howard, yes. Motion was adopted unanimously.
11. **President's Report and Recommendations.** President Birdine reported on the following:
  - A. **Task Force Update.** To date there is nothing additional to report on the Task Force on the Future of Higher Education. June 30, 2019 remains the deadline for the six two-year colleges to have made a decision on which of the governing boards (University of Oklahoma Board of Regents; the OSU-A&M Board of Regents; or the RUSO Board) to voluntarily align themselves with. As additional information is received it will be shared.
  - B. **State Revenue Update.** The State revenue collections were trending up during the months of November, December and January. It is far too early to forecast this type of impact on the FY19 Budget but we remain hopeful that these positive trends in state revenue will continue.
12. **Proposed Executive Session Pursuant to Section 307 (B)(1) of the Open meeting Act.** At 7:10 p.m. Regent Osterhout moved that the Board go into Executive Session. Regent Clayton seconded the motion, and the following votes were recorded: Lewis, yes; Darby, yes; Northrip, yes; Clayton, yes; Osterhout, yes; Williams, yes; Howard, yes. Motion was adopted unanimously.

13. **Open session and Possible Action Regarding Matters discussed in Executive Session.** At 7:27 p.m. Regent Clayton moved that the Board return to Open Session. Regent Northrip seconded the motion and the following votes were recorded: Osterhout, yes; Lewis, yes; Clayton, yes; Williams, yes; Northrip, yes; Darby, yes; Howard, yes. Motion was adopted unanimously.
14. **Discussion of Personnel Matters.** Regent Williams moved to accept the personnel recommendation as outlined in Tab W, Attachments 1-6 which include the retirement resignations of Mr. Bob Pearson, Director of Physical Education and Athletics Development and Ms. Tricia Latham, Vice President for Business Affairs and Ms. Jacqueline Bellamy, Child Development Coordinator/Instructor; the resignation of Ms. Meredy Thompson, Administrative Assistant to the Vice President for Business Affairs; and the personnel employment of Ms. Jessica Segraves, Science Faculty. Regent Osterhout seconded the motion, and the following votes were recorded: Lewis, yes; Williams, Clayton, yes; Osterhout, yes; Darby, yes; Northrip, yes; Howard, yes. The motion was adopted unanimously.
15. **Discussion and Possible Action Concerning Presidential Search Option.** The Board of Regents arrived at the following strategies:
  - 1) To post the position no later than February 28, 2018, and leave posted until March 31, 2018 in appropriate professional outlets
  - 2) To form a three member regents sub-committee
  - 3) Include campus personnel as part of the search committee
  - 4) Update President Job description and share with it with the regents
  - 5) Make sure all relevant presidential search information is shared with and among the Regents
16. **Adjournment.** At 8:08 p.m.

**NOTE:** The meeting was held in accordance with the Open Meeting Law. The agenda was posted 24 hours in advance in the display case across from A-1 at Western Oklahoma State College.