



**MINUTES**  
**Board of Regents' Regular Meeting**  
**December 11, 2018**

The Board of Regents' for Western Oklahoma State College met Tuesday, December 11, 2018, at 6:30 p.m. in the Regents' Room (HLC 108) at Western Oklahoma State College for a regular meeting. Regents present were Chairman Northrip, Vice Chairman, Justin Lewis, Secretary Robert Williams and members, Dr. Dana Darby and Dr. Dustin Lively.

1. **Call to Order, Roll Call and Announcement of Quorum of the Board. Announcement of Filing the Meeting Notice and of Posting the Agenda in Accordance with the Open Meeting Law.** The meeting was called to order by Chairman Northrip. Roll call was conducted by Ms. Briar Jenkins, who noted that a quorum was present and stated that the meeting notice had been filed with the Secretary of State and posted at the main entrance in compliance with the requirements of the Open Meeting Law.
2. **Introduction of Guests:** The following guests were present: Ms. Melissa Maples, Vice President for Business Affairs; Ms. Chrystal Overton, Vice President for Academic Affairs; Ms. Terri Pearson, Vice President for Student Support Services; Ms. Katie Brewer, Staff Senate Chair; Mr. Jimmy Poe, Staff Senate Chair-Elect; Mr. Larry Duffy, Executive Secretary for the WOSC Foundation, Ms. Maegan Martin, College and High School Relations Specialist, Ms. Zadie Curry, Public Relation Director/Ag Instructor and Ms. Briar Jenkins, Administrative Secretary to the President.
3. **Introduction of 2018-2019 WOSC Ambassadors.** Ms. Terri Pearson, Vice President for Student Support Services along with Maegan Martin, College and High School Relations Specialist introduced our 2018-2019 Ambassadors to the Board of Regents.
4. **Report on Foundation Operations.** Mr. Larry Duffy, Executive Secretary for the WOSC Foundation updated the board on Foundation activities and programs.
5. **Faculty Senate Report.** Ms. Chrystal Overton, Vice President for Academic Affairs reported on behalf of Dr. Jennifer Hammack for the Faculty Senate.
6. **Staff Senate Report.** Ms. Katie Brewer reported on behalf of Staff Senate.
7. **Consent Docket.** Regent Darby moved that the Board approve the consent docket as outlined under Tab A, Attachments 1-5 and Tab B, Attachments 1-3. Regent Williams seconded the motion, and the following votes were recorded: Lively, yes; Lewis, yes; Darby, yes; Williams, yes; Northrip, yes. Motion was adopted unanimously.

8. **Discussion and Possible Action Regarding Approval of Academic Service Fees.** Ms. Melissa Maples, Vice President for Business Affairs presented the Academic Service Fee Increase request as outlined in Tab C, Attachments 1-3. Regent Williams moved that the board approve the increases as presented. Regent Lively seconded the motion, and the following votes were recorded: Darby, yes; Lewis, yes; Williams, yes; Lively, yes; Northrip, yes. Motion was adopted unanimously.
9. **Discussion and Possible Action Regarding Future Retirement Incentives.** Dr. Chad Wiginton, President asked the board to consider taking time to explore retirement incentive options. Regents Williams and Lewis agreed to serve on a sub-committee to look at what other colleges and universities are doing across the state and will report back at a later date.
10. **Discussion and Possible Action Regarding the Softball Field.** President Wiginton presented a request to exceed the \$15,000 expenditure limit regarding new turf for the Western softball field as outlined in Tab D, Page 1. This amount remains compliant with the Purchasing Policy 7.1.1.A.2 of the Employee Handbook. Regent Lively moved to approve the turf expenditure as presented. Regent Darby seconded the motion, and the following votes were recorded: Williams, yes; Lewis, yes; Darby, yes; Lively, yes; Northrip, yes. Motion was adopted unanimously.
11. **Discussion and Possible Action Regarding Agriculture Land Lease.** President Wiginton presented a contract which will allow the continuation of the lease of the agriculture land on the northwest side of the campus as outlined in Tab E, attachments 1-4. A public auction will take place on January 15, 2019 at 10:15 am. Regent Williams moved that the board approve the contract as presented. Regent Lewis seconded the motion, and the following votes were recorded: Darby, yes; Lively, yes; Williams, yes; Lewis, yes; Northrip, yes. Motion was adopted unanimously.
12. **Discussion and Possible Action Regarding Industrial Hemp Contracts.** President Wiginton presented three contracts which will allow the College to participate in the state's Industrial Hemp Pilot Program as outlined in Tab F, Attachments 1-15. Regent Williams moved that the board approve the three contracts as presented. Regent Darby seconded the motion, and the following votes were recorded: Lewis, yes; Lively, yes; Darby, yes; Williams, yes; Northrip, yes. Motion was adopted unanimously.
13. **Discussion and Possible Action Regarding a Program Modification for Associate of Arts in Liberal Arts Degree.** Ms. Chrystal Overton, Vice President for Academic Affairs presented the program modification for Liberal Arts as outlined in Tab G, Attachments 1-8. Regent Williams moved that the board approve the program modification as presented. Regent Lewis seconded the motion, and the following were recorded: Darby, yes; Lively, yes; Lewis, yes; Williams, yes; Northrip, yes. Motion was adopted unanimously.

14. **Discussion and Possible Action Regarding a Program Modification for Associate of Arts in Social Science Degree and Associate of Arts in Social Science Religion Option.** Vice President Overton presented the program modification for Social Science which includes the option of Religion as outlined in Tab H, Attachments 1-10. Regent Lively moved that the board approve the program modifications as presented. Regent Lewis seconded the motion, and the following votes were recorded: Williams, yes; Darby, yes; Lively, yes; Lewis, yes; Northrip, yes. Motion was adopted unanimously.
15. **Discussion and Possible Action Regarding a Program Modification for Associate of Arts in Behavioral Science Degree.** Vice President Overton presented the program modification for the Behavioral Science Degree as outlined in Tab I Attachments 1-8. Regent Darby moved that the board approve the program modification as presented. Regent Lewis seconded the motion, and the following votes were recorded: Lively, yes; Williams, yes; Darby, yes; Lewis, yes; Northrip, yes. Motion was adopted unanimously.
16. **Discussion and Possible Action Regarding a Program Modification for Associate of Science in Health Education and Physical Education Degree.** Vice President Overton presented the program modification for the Health, Physical Education, and Recreation Degree as outlined in Tab J, Attachments 1-9. Regent Williams moved that the board approved the modification as presented. Regent Lively seconded the motion, and the following votes were recorded: Lewis, yes; Darby, yes; Lively, yes; Williams, yes; Northrip, yes. Motion was adopted unanimously.
17. **Discussion and Possible Action Regarding a Program Review for Associate of Applied Science in Aviation.** Vice President Overton presented the program review for the Associate in Applied Science in Aviation as outlined in Tab K, Attachments 1-19. Regent Lewis approved the review as presented. Regent Lively seconded the motion, and the following votes were recorded: Darby, yes; Lively, yes; Lewis, yes; Williams, yes; Northrip, yes. Motion was adopted unanimously.
18. **President's Report and Recommendations.** President Wiginton reported on the following:
  - A. **Thank You Cards.** President Wiginton shared a few Thank You cards from Ms. Kathy Hale, Hall of Fame Inductee; Colonel Eric Carney, from a recent Altus AFB Leadership luncheon hosted in November and from the Altus Athletics for donating time to cover their concession stands during the football games.
  - B. **North Fork Correctional Center Tour.** President Wiginton along with Vice President Overton and Vice President Pearson toured the North Fork Correctional Center on November 27.
  - C. **Christmas Concert.** Ms. Jana Foster, Vocal Music instructor cast a successful Christmas concert Saturday, December 1, which included the Junior High and High School Choirs, the Community Choir and Children's Choir.

- D. **WINDS Pancake Breakfast.** Through the TRIO Student Support Services grant, 16 scholarships were given at the breakfast totaling around \$11,000. Throughout the year these students earn points on field trips, tutoring, attending cultural events and transfer trips.
  - E. **Homecoming.** On Tuesday, December 4, we hosted our annual homecoming night where we had hamburgers and hot dogs, basketball games, a coronation and then ended the evening with casino night. The event which was coordinated by Ms. Maegan Martin was well attended by our community.
  - F. **Update on Potential Board Consolidation.** President Wiginton has had several conversations with executive directors from both the Regional University System of Oklahoma (RUSO) and Oklahoma A&M board of regents and has requested a visit sometime in the near future. These discussions are taking place due to the mandate from the Oklahoma State Regents for Higher Education to consolidate the Western board by June 30, 2019.
19. **Proposed Executive Session Pursuant to Section 307 (B)(1) of the Open meeting Act.** At 8:36 p.m. Regent Williams moved that the Board go into Executive Session. Regent Lewis seconded the motion and the following votes were recorded: Lively, yes; Williams, yes; Darby, yes; Lewis, yes; Northrip, yes. Motion was adopted unanimously.
20. **Open session and Possible Action Regarding Matters discussed in Executive Session.** At 9:15 p.m. Regent Darby moved that the Board return to Open Session. Regent Lively seconded the motion and the following votes were recorded: Lewis, yes; Darby, yes; Lively, yes; Williams, yes; Northrip, yes. The motion was adopted unanimously.
21. **Discussion of Personnel Matters.** Regent Williams moved to accept the personnel recommendations as outlined in Tab L, Attachments 1-4 which include the employments of Ms. Amy Cobb, Administrative Secretary to the Vice President for Business Affairs, Mr. Kenneth Mendez-Diaz, Upward Bound Director and the resignation of Ms. Chelsea McMains, Administrative Secretary to the Vice President for Business Affairs. Regent Lewis seconded the motion, and the following votes were recorded: Darby, yes; Lively, yes; Williams, yes; Lewis, yes; Northrip, yes. Motion was adopted unanimously.
22. **Adjournment.** At 9:16 p.m.

**NOTE:** The meeting was held in accordance with the Open Meeting Law. The agenda was posted 24 hours in advance in the display case across from A-1 at Western Oklahoma State College.