

MINUTES
Board of Regent's Regular Meeting
February 26, 2019

The Board of Regents for Western Oklahoma State College met Tuesday, February 26, 2019, at 6:30 p.m. in the Regents' Room (HLC 108) at Western Oklahoma State College for a regular meeting. Regents present were Chairman Scott Northrip, Vice Chairman Justin Lewis, Secretary Robert Williams and members Susan Givens, Dr. Dana Darby, and Dr. Dustin Lively.

1. **Call to Order, Roll Call and Announcement of Quorum of the Board. Announcement of Filing the Meeting Notice and of Posting the Agenda in Accordance with the Open Meeting Law.** The meeting was called to order by Chairman Northrip. Roll call was conducted by Ms. Briar Jenkins, who noted that a quorum was present and stated that the meeting notice had been filed with the Secretary of State and posted at the main entrance in compliance with the requirements of the Open Meeting Law.
2. **Introduction of Guests:** The following guests were present: Ms. Terri Pearson, Vice President for Student Support Services; Ms. Melissa Maples, Vice President for Business Affairs; Ms. Chrystal Overton, Vice President for Academic Affairs; Ms. Katie Brewer, Staff Senate Chair/Assistant Director of Admissions & Registrar; Mr. Jimmy Poe, Staff Senate Vice-Chair/Safety & Security Coordinator and Utilities Manager; Mr. Justin Smith, Director of Institutional Effectiveness; Dr. Jennifer Hammack, Faculty Senate Chair/Division Director (Ag, Science, and Nursing); Ms. Jana Foster, Music Faculty-Teaching Assistant; Mr. Jay Foster, Music Adjunct Faculty; Ms. Zadie Curry, Director of Public Relations; and Ms. Briar Jenkins, Administrative Secretary to the President.
3. **Faculty Senate.** Dr. Jennifer Hammack; Chair, reported on behalf of the Faculty Senate.
4. **Staff Senate.** Ms. Katie Brewer; Chair, reported on behalf of the Staff Senate.
5. **Consent Docket.** Regent Darby moved that the Board approve the consent docket as outlined under Tab A, Attachments 1-4 and Tab B, Attachments 1-6. Regent Williams seconded the motion, and the following votes were recorded: Lively, yes; Williams, yes; Darby, yes; Givens, yes; Lewis, yes; Northrip, yes. Motion was adopted unanimously.
6. **Report and Possible Action Regarding the Surplus Agriculture Land Lease.** Dr. Chad Wiginton, President requested approval for the Surplus Agriculture Land Lease. Regent Lively moved the board approve the land lease as presented. Regent Williams seconded the motion, and the following votes were recorded: Lewis, yes; Darby, yes; Lively, yes; Williams, yes; Givens, yes; Northrip, yes. Motion was adopted unanimously.
7. **Discussion Regarding Industrial Hemp Pilot Program.** President Wiginton briefed the board on the Industrial Hemp Pilot Program and asked for approval to enter into contract with Western Fiber. Regent Williams moved that the Board approve entering into contract with Western Fiber. Regent Darby

seconded the motion, and the following votes were recorded: Lively, yes; Givens, yes; Darby, yes; Williams, yes; Lewis, yes; Northrip. Motion was adopted unanimously.

8. **Discussion Regarding Industrial Hemp Pilot Program.** President Wiginton provided the board with information in regard to the Industrial Hemp Pilot Program along with a contract with Western Fiber. Regent Williams moved that the Board approve entering into contract with Western Fiber for the Industrial Hemp Pilot Program. Regent Darby seconded the motion, and the following votes were recorded: Lively, yes; Givens, yes; Darby, yes; Williams, yes; Lewis, yes; Northrip. Motion was adopted unanimously.
9. **Report Regarding Western's HLC Institutional Response for IAC Hearing Committee.** Ms. Chrystal Overton, Vice President for Academic Affairs presented the Institutional Response Report for the IAC Hearing Committee as outline in Tab D, Attachments 1-64. Vice President Overton also updated the Board on the upcoming hearing with the Institutional Actions Council (IAC), scheduled for March 19, 2019 from 8:00 – 12:00 p.m. The hearing allows for a second review of a visiting team's work to assure the recommendation is well-supported and in keeping with HLC Policy and practice. The team attending the hearing will be Dr. Chad Wiginton, President, Ms. Chrystal Overton, Vice President for Academic Affairs, Ms. Melissa Maples, Vice President for Business Affairs, Mr. Justin Smith, Director for Institutional Effectiveness and Ms. Kristin Shelby, Faculty and Division Director.
10. **Discussion and Possible Action Regarding Faculty Credential Policy Revision.** Ms. Chrystal Overton, Vice President for Academic Affairs requested approval for the revision to the Faculty Credential Policy 6.12 currently housed in the Employee Handbook. Changes were made as a result of the concerns written in the HLC Final Report after the comprehensive visit in October 2018. Regent Williams moved that the board approve revision to 6.12 Faculty Credential Policy. Regent Givens seconded the motion, and the following votes were recorded: Lively, yes; Lewis, yes; Darby, yes; Williams, yes; Givens, yes; Northrip, yes. Motion was adopted unanimously.
11. **Discussion and Possible Action Regarding Nursing Program Request for Evening Track.** Vice President Overton requested approval to offer evening nursing classes at the Lawton campus as outlined in Tab F, Attachments 1-16. Regent Lively moved that the Board approve the request as presented. Regent Lewis seconded the motion, and the following votes were recorded: Williams, yes; Givens, yes; Lewis, yes; Darby, yes; Lively, yes; Northrip, yes. Motion was adopted unanimously.
12. **Discussion and Possible Action Regarding Program Review – Associate of Arts in Social Science.** Vice President Overton requested approval for the Program Review for the Associate of Arts in Social Science as outlined in Tab G, Attachments 1-44. Regent Williams moved that the Board approve the Program Review as presented. Regent Darby seconded the motion, and the following votes were recorded: Givens, yes; Lewis, yes; Darby, yes; Lively, yes; Williams, yes; Northrip, yes. The motion was adopted unanimously.
13. **Discussion and Possible Action Regarding Program Review – Associate of Arts in Music.** Vice President Overton requested approval for the Program Review for the Associate of Arts in Music as outlined in Tab H, Attachments 1-25. Regent Williams moved that the Board approve the Program Review as presented. Regent Givens seconded the motion, and the following votes were recorded: Lewis, yes; Darby, yes; Lively, yes; Williams, yes; Givens, yes; Northrip, yes. Motion was adopted unanimously.
14. **Discussion and Possible Recommendation Regarding a Program Suspension – Music.** Vice President Overton requested Board guidance on how to move forward with the Music Program due to the low

program headcount and graduate numbers, difficulty in hiring qualified faculty, and overall program cost. Regent Givens moved that the Board recommended suspension of the program for two years. Regent Lewis seconded the motion, and the following votes were recorded: Darby, yes; Lively, yes; Williams, yes;; Givens, yes; Lewis, yes; Northrip, yes. The motion was adopted unanimously.

15. **Discussion and Possible Action Regarding Program Modification – Associate of Science in Agriculture and Embedded Certificate Farm and Ranch Management.** Vice President Overton requested the deletion of AGRI 2033 Agriculture Management Capstone, the addition of AGRI 2143 Farm/Ranch Business Management to the Associate of Science in Agriculture Science Degree and the embedded certificate Farm and Ranch Management in order to ensure transferability to regional universities as outlined in Tab I, Attachments 1-9. Regents Givens moved that the Board approved the program modifications as presented. Regent Lewis seconded the motion, and the following votes were recorded: Darby, yes; Lively, yes; Williams, yes; Givens, yes; Lewis, yes; Northrip, yes. Motion adopted unanimously.
16. **Discussion and Possible Action Regarding Program Modification – Associate of Science in Business Option.** Vice President Overton requested to change the current math option of College Algebra to Functions and Modeling (Recommended) or STEM College Algebra and to move Managerial Accounting under the “Major Requirement” section on the degree plan as outlined in Tab J, Attachments 1-7. Regent Lively moved that the Board approve the program modifications as presented. Regent Williams seconded the motion, and the following votes were recorded: Givens, yes; Darby, yes; Lively, yes; Williams, yes; Lewis, yes; Northrip, yes. Motion was adopted unanimously.
17. **Discussion and Possible Action Regarding Program Deletion – Associate of Applied Science in Applied Technology all Options.** Vice President Overton requested the deletion of the Associate of Applied Science degree in Applied Technology with all options by June 2020 as outlined in Tab K, Attachments 1-30. Regent Williams moved that the Board approve the deletion of Associate of Applied Science degree in Applied Technology with all options. Regent Darby seconded the motion, and the following votes were recorded: Williams, yes; Givens, yes; Lewis, yes; Darby, yes; Lively, yes; Northrip, yes. Motion was adopted unanimously.
18. **Discussion and Possible Action Regarding the College Plan Revision.** Mr. Justin Smith, Director of Institutional Effectiveness presented the revised College Plan to the board for approval. Regent Lively moved that the board approve the revised College Plan as presented. Regent Darby seconded the motion, and the following votes were recorded: Williams, yes; Givens, yes; Lively, yes; Darby, yes; Lewis, yes; Northrip, yes. The motion was adopted unanimously.
19. **President’s Report and Recommendations.** President Wiginton reported on the following:
 - A. **Board Consolidation.** Western is still waiting on feedback from the A&M System. Senator Brent Howard’s bill which would place parameters on the OSRHE’s board consolidation mandate will not be heard by the Senate Education committee.
 - B. **Athletic Accomplishments.** Western’s softball program is 8-0 and recently had a player that was named the NJCAA national player of the week. Western’s baseball program is off to a good start with an 11-2 record. The rodeo team had a goat tying champion at the Kansas State rodeo.

- C. **Higher Ed Day.** A group of administrators, faculty, staff and students from Western attended Higher Ed Day at the capitol. The group met with a number of senators and representatives to discuss the budget needs for higher education.
 - D. **Community Involvement.** President Wiginton praised the faculty and staff who have taken his challenge of getting involved in the community and local sending schools. He specifically mentioned Ms. Jana Foster's work with the musical and recruiting efforts by Dr. Jennifer Hammack, Ms. Misty George, and Ms. Brenda Straub.
20. **Proposed Executive Session Pursuant to Section 307 (B)(1) of the Open meeting Act.** At 8:43 p.m. Regent Darby moved that the Board go into Executive Session. Regent Williams seconded the motion, and the following votes were recorded: Williams, yes; Givens, yes; Lewis, yes; Darby, yes; Lively, yes; Northrip, yes. Motion was adopted unanimously.
21. **Open session and Possible Action Regarding Matters discussed in Executive Session.** At 9:35 p.m. Regent Darby moved that the Board return to Open Session. Regent Lively seconded the motion and the following votes were recorded: Givens, yes; Lewis, yes; Darby, yes; Lively, yes; Williams, yes; Northrip, yes. Motion was adopted unanimously.
22. **Discussion of Personnel Matters.** Regent Williams moved to accept the personnel recommendations as outlined in Tab L, Attachments which include the resignation of Ms. Amy Hart, Accounts Receivable/Billing Clerk and the employment of Mr. Ashton Davis, Assistant Director of Student Billing.
23. **Adjournment.** At 9:36 p.m.

NOTE: The meeting was held in accordance with the Open Meeting Law. The agenda was posted 24 hours in advance in the display case across from A-1 at Western Oklahoma State College.