



**MINUTES
Board of Regent's Regular Meeting
December 13, 2016**

The Board of Regents for Western Oklahoma State College met Tuesday, December 13, 2016, at 7:30 p.m. in the Regents' Room (HLC 108) at Western Oklahoma State College for a regular meeting. Regents present were Chairperson Cindy Clayton, Vice Chairman Brent Howard, Secretary Scott Northrip and members, Dana Darby, Mark Dodson, Robert Williams, and Justin Lewis.

1. **Call to Order, Roll Call and Announcement of Quorum of the Board. Announcement of Filing the Meeting Notice and of Posting the Agenda in Accordance with the Open Meeting Law.** The meeting was called to order by Vice Chairperson Clayton. Roll call was conducted by Ms. Briar Jenkins, who noted that a quorum was present and stated that the meeting notice had been filed with the Secretary of State and posted at the main entrance in compliance with the requirements of the Open Meeting Law.
2. **Introduction of Guests:** The following guests were present: Ms. Tricia Latham, Vice President for Business Affairs; Ms. Lisa Greenlee, Vice President for Academic Affairs; Mr. Chad Wiginton, Vice President for Student Support Services; Ms. Melissa Smith, Staff Senate Chair; Ms. Katie Brewer, Staff Senate Chair-Elect; Ms. Jacque Bellamy, Faculty Senate Chair/Child Development Coordinator/Instructor; Ms. Heather Hood, Controller; Mr. Justin Smith, Director of Institutional Effectiveness; Ms. Misty George, Mathematic Instructor/PTK Sponsor; Ms. Patricia Purdue, Social Science Instructor/Coordinator/PTK Sponsor; Chris Sharma, Fellowship of Christian Athletes Sponsor; Ms. Debra Valero, Wesley Foundation Sponsor; Mr. Mark Turvaville, Baptist Collegiate Ministries Sponsor; Ms. Carey Monroe, Public Information Specialist; and Ms. Briar Jenkins, Administrative Secretary to the President.
3. **Faculty Senate Report.** Ms. Jacque Bellamy reported that in November the senate completed the Academic Freedom and Inquiry policy and the senate meeting for December was cancelled due to scheduling conflicts. The music department reported that the choirs and jazz band performed in various venues and events. Auditions for the spring musical; Joseph and the Amazing Technicolor Dream Coat, will be held on January 11, at 4:00 p.m. in the auditorium. Auditions are open to the entire community.
4. **Staff Senate Report.** Ms. Melissa Smith, along with Katie Brewer reported that they asked the senate to provide their thoughts on how Western blesses them and why they work so hard for the college. The senate's response to these questions were very encouraging.
5. **Recognition of Phi Theta Kappa and Faculty Sponsors.** Misty George and Patricia Purdue shared a PowerPoint presentation updating the Board on Phi Theta Kappa.

6. **Highlighting Campus Ministries.** Mr. Chad Wiginton, Vice President for Student Support Services invited Debra Valero from the Wesley Foundation, Mark Turvaville from the Baptist Collegiate Ministries and Chris Sharma from the Fellowship of Christian Athletes to publicly thank them for their service to our campus ministries.
7. **Consent Docket.** Regent Northrip moved that the Board approve the consent docket as outlined under Tab A, Attachments 1-4 and Tab B, Attachments 1-4. Regent Darby seconded the motion, and the following votes were recorded: Dodson, yes; Williams, yes; Howard, yes; Lewis, yes; Northrip, yes; Darby, yes; Clayton, yes. Motion was adopted unanimously.
8. **Discussion and Possible Action Regarding Contract for Fire & Ice Geothermal, LLC of Woodward, OK.** Ms. Tricia Latham, Vice President for Business Affairs presented a recommendation that Western contract with Fire & Ice (Option 2 \$26,800) for extensive work on the college's geothermal system and allow them to begin work the last week Western is open and continue the week before Christmas (December 14 – 23) as outlined in Tab C, Attachments 1-7. Regent Howard moved that the board approve the recommendation as presented. Regent Northrip seconded the motion, and the following votes were recorded: Dodson, yes; Williams, yes; Howard, yes; Lewis, yes; Northrip, yes; Darby, yes; Clayton, yes. Motion was adopted unanimously.
9. **Academic Affairs Report on the Academic Freedom and Inquiry Policy.** Ms. Lisa Greenlee, Vice President for Academic Affairs reported on a new policy called the Academic Freedom and Inquiry policy based on a recommendation made by the Higher Learning Commission. This recommendation was then forwarded to the Faculty Senate for their review and action.
10. **Academic Affairs Report on the Multi-Location Visit Report for the Higher Learning Commission.** Ms. Lisa Greenlee, Vice President for Academic Affairs updated the Board on our latest review by the Higher Learning Commission. If we provide more than 50 percent of a degree at a location we have to have approval by the HLC and report it to the Department of Education. Both lists must be identical. Western hosted one reviewer to review the Altus Air Force base site and the Elk City site. The reviewers report was very favorable and highlighted the efficient operation and resources of each site.
11. **Discussion and Possible Action Regarding Western's Fall 2015-Spring 2016 Annual Assessment Report.** Ms. Lisa Greenlee, Vice President for Academic Affairs presented Western's Fall 2015-Spring 2016 Annual Assessment report as outlined in Tab E, Attachments 1-119. Regent Dodson moved that the Board approve the report as presented. Regent Williams seconded the motion, and the following votes were recorded: Lewis, yes; Howard, yes; Northrip, yes; Williams, yes; Dodson, yes; Darby, yes; Clayton, yes. Motion was adopted unanimously.
12. **Discussion and Possible Action Regarding Western's FY 2017 College Plan.** Ms. Lisa Greenlee, Vice President for Academic Affairs presented Western's FY 2017 College Plan as outlined in Tab F, Attachments 1-154. Regent Northrip moved that the Board approve the College Plan as presented. Regent Williams seconded the motion, and the following votes were recorded: Lewis, yes; Howard, yes; Northrip; Williams, yes Dodson, yes; Darby, yes; Clayton, yes. Motion was carried unanimously.

13. **President's Report and Recommendations.** President Birdine reported on the following:
 - A. **Altus AFB Leadership Luncheon.** Western's annual Altus AFB Leadership Luncheon was held on November 29, 2016 and was a great success.
 - B. **Campus Holiday Celebration.** Oh behalf of the executive team and administration Western held its annual holiday luncheon and award presentation on Friday, December 9, 2016.
 - C. **Oklahoma Tomorrow.** The Executive team met with Mr. Devery Youngblood, the recently appointed CEO for a new organization called Oklahoma Tomorrow on December 7, 2016. This organization was established to promote higher education and economic development. This organization is not associated with Oklahoma's Higher Education system and will travel the entire state.
14. **Proposed Executive Session Pursuant to Section 307 (B)(1) of the Open meeting Act.** At 8:27 p.m. Regent Northrip moved that the Board go into Executive Session. Regent Dodson seconded the motion and the following votes were recorded: Howard, yes; Treadwell, yes; Northrip, yes; Dodson, yes; Capps, yes; Clayton, yes. Motion was adopted unanimously.
15. **Open session and Possible Action Regarding Matters discussed in Executive Session.** At 9:07 p.m. Regent Dodson moved that the Board return to Open Session. Regent Howard seconded the motion and the following votes were recorded: Treadwell, yes; Dodson, yes; Howard, yes; Northrip, yes; Capps, yes; Clayton, yes. The motion was adopted unanimously.
16. **Discussion of Personnel Matters.** Regent Dodson moved to accept the proposal of granting Western employees "Holiday Reward Hours" that will allow full-time employees 16 hours paid time off and part-time employees eight hours paid time off to be used by the end of FY16 and approved the executive evaluations. Regent Howard seconded the motion, and the following votes were recorded: Treadwell, yes; Northrip, yes; Dodson, yes; Howard, yes; Capps, yes; Clayton, yes. Motion was adopted unanimously.
17. **Adjournment.** At 9:09 p.m.

NOTE: The meeting was held in accordance with the Open Meeting Law. The agenda was posted 24 hours in advance in the display case across from A-1 at Western Oklahoma State College.