



**MINUTES
Board of Regent's Regular Meeting
February 7, 2017**

The Board of Regents for Western Oklahoma State College met Tuesday, February 7, 2017, at 7:30 p.m. in the Regents' Room (HLC 108) at Western Oklahoma State College for a regular meeting. Regents present were Chairperson Cindy Clayton, Vice Chairperson Brent Howard, and members Robert Williams, Dr. Dana Darby, and Mark Dodson. Regents Scott Northrip and Justin Lewis were absent.

1. **Call to Order, Roll Call and Announcement of Quorum of the Board. Announcement of Filing the Meeting Notice and of Posting the Agenda in Accordance with the Open Meeting Law.** The meeting was called to order by Chairperson Clayton. Roll call was conducted by Ms. Briar Jenkins, who noted that a quorum was present and stated that the meeting notice had been filed with the Secretary of State and posted at the main entrance in compliance with the requirements of the Open Meeting Law.
2. **Introduction of Guests:** The following guests were present: Mr. Chad Wiginton, Vice President for Student Support Services; Mr. and Mrs. Brad and Wendy Pryor, Cross Brand Ministries; Ms. Taylor Tyson, Sophomore Class Vice President; Mr. Nate Carr, Guest; Ms. Tricia Latham, Vice President for Business Affairs; Ms. Lisa Greenlee, Vice President for Academic Affairs; Ms. Katie Brewer, Assistant Director of Admissions and Registrar; Ms. Melissa Smith, Coordinator of Online Education; Ms. Jacque Bellamy, Faculty Senate President; Ms. Whitney Graham, Director of Development and Alumni Relations; Ms. Carey Monroe, Public Relations Specialist; and Ms. Briar Jenkins, Administrative Secretary to the President.
3. **Recognition of Brad and Wendy Pryor of Cross Brand Ministries.** Mr. Chad Wiginton, Vice President for Student Support Services invited Brad and Wendy Pryor from the Cross Brand Ministries to publicly thank them for their tireless service to our students. Ms. Taylor Tyson, Sophomore Class Vice President presented the Pryor's an award for their years of distinguished services on behalf of Western students. And Ms. Whitney Graham, Director of Development and Alumni Relations presented the Pryor's with a certificate for a lifetime Alumni membership.
4. **Faculty Senate.** Ms. Jacque Bellamy reported:
 - A. **Music Department.** On Friday, February 3, 2017, the Western Pioneers Jazz Band performed at the Altus Air Force Base Annual Awards Ceremony, several Western students will sing with the Lawton Community Chorus along with the Lawton Philharmonics Orchestra in a performance of Brahms German Requiem. The spring musical dates are March 31 – April 2, 2017, and dates for the spring choral concerts are March 9 and May 4.

- B. **Math and English Departments.** The departments are currently working on their co-requisites in order to help students get through their developmental courses
 - C. **Child Development.** Ms. Bellamy will be writing the first annual NAEYC report since the accreditation visit.
 - D. **General Education Philosophy.** The Assessment committee believes changes are needed to the general education philosophy. The Faculty Senate agreed and will be sending their feedback to the Assessment committee next week.
 - E. **A Big Thank You.** The Faculty Senate thanked the board for offering the employees 16 hours of holiday reward time off.
5. **Staff Senate.** Ms. Melissa Smith Chair, reported on the Senate taking measures to having different departments speak at a Senate meeting in order for the staff to be more familiar with the departments around campus. Pioneer Preview is scheduled for Thursday, February 9. Currently there are approximately 97 students registered.
6. **Consent Docket.** Regent Darby moved that the Board approve the consent docket as outlined under Tab H, Attachments 1-3 and Tab I, Attachments 1-4. Regent Dodson seconded the motion, and the following votes were recorded: Howard, yes; Williams, yes; Dodson, yes; Darby, yes; Clayton, yes. Motion was adopted unanimously.
7. **Discussion and Possible Action Regarding Academic Service Fee Request.** Ms. Tricia Latham, Vice President for Business Affairs presented the board with the proposed increase in the Academic Service Fee structure as outlined in Tab J, Attachments 1-5. Regent Dodson moved that the Board approve the fee increase as presented. Regent Williams seconded the motion, and the following votes were recorded: Dodson, yes; Williams, yes; Howard, yes; Darby, yes; Clayton, yes. Motion was adopted unanimously.
8. **Discussion and Possible Action Regarding a Request to Add an Additional Location.** Ms. Lisa Greenlee, Vice President for Academic Affairs presented the Board with a request to add the North Fork Correctional Facility (NFCF) located in Sayre, Oklahoma in order to provide college courses and programs to their prisoners as outlined in Tab K, Attachments 1-12. In order to gain approval with the HLC to designate an additional learning location paperwork must be submitted upon approval of our Board of Regents. Regent Howard moved that the Board approve North Fork Correctional Facility as an additional location. Regent Darby seconded the motion, and the following votes were recorded: Williams, yes; Dodson, yes; Howard, yes; Darby, yes; Clayton, yes. Motion was adopted unanimously.
9. **President's Report and Recommendations.** President Birdine along with Mr. Chad Wiginton, reported on the following:
- A. **Enrollment.** Vice President Chad Wiginton updated the Board on Western's enrollment.
10. **Proposed Executive Session Pursuant to Section 307 (B)(1) of the Open meeting Act.** At 8:41 p.m. Regent Darby moved that the Board go into Executive Session. Regent Dodson seconded the motion, and the following votes were recorded: Howard, yes; Williams, yes; Dodson, yes; Darby, yes; Clayton, yes. Motion was adopted unanimously.

11. **Open session and Possible Action Regarding Matters discussed in Executive Session.** At 9:16 p.m. Regent Dodson moved that the Board return to Open Session. Regent Darby seconded the motion and the following votes were recorded: Howard, yes; Williams, yes; Dodson, yes; Darby, yes, Clayton, yes. Motion was adopted unanimously.
12. **Discussion of Personnel Matters.** Regent Howard moved to accept the personnel recommendation as outlined in Tab L, Attachments 1-7 which include the resignation of Mr. Guy Smith, Rodeo Coach/Instructor. Regent Williams seconded the motion, and the following votes were recorded: Darby, yes; Howard, yes; Dodson, yes; Williams, yes; Clayton, yes. The motion was adopted unanimously.
13. **Adjournment.** At 9:17 p.m.

NOTE: The meeting was held in accordance with the Open Meeting Law. The agenda was posted 24 hours in advance in the display case across from A-1 at Western Oklahoma State College.