



WESTERN OKLAHOMA STATE COLLEGE

Board of Regents

MINUTES Board of Regent's Regular Meeting June 6, 2017

The Board of Regents for Western Oklahoma State College met Tuesday, June 6, 2017, at 7:30 p.m. in the Regents' Room (HLC 108) at Western Oklahoma State College for a regular meeting. Regents present were Chairperson Cindy Clayton, Vice Chairperson Brent Howard, Secretary Scott Northrip, and members Ron Osterhout, Justin Lewis, Dana Darby, and Robert Williams.

1. **Call to Order, Roll Call and Announcement of Quorum of the Board. Announcement of Filing the Meeting Notice and of Posting the Agenda in Accordance with the Open Meeting Law.** The meeting was called to order by Chairperson Clayton. Roll call was conducted by Ms. Briar Jenkins, who noted that a quorum was present and stated that the meeting notice had been filed with the Secretary of State and posted at the main entrance in compliance with the requirements of the Open Meeting Law.
2. **Introduction of Guests:** The following guests were present: Ms. Tricia Latham, Vice President for Business Affairs; Ms. Lisa Greenlee, Vice President for Academic Affairs; Mr. Chad Wiginton, Vice President for Student Support Services; Ms. Melissa Smith, Staff Senate Chair; Ms. Katie Brewer, Staff Senate Chair Elect; Ms. Heather Hood, Controller; and Ms. Briar Jenkins, Administrative Secretary to the President.
3. **Staff Senate Report.** Ms. Melissa Smith reported on the change of officers for the next fiscal year. Katie Brewer is the incoming president and Jimmy Poe is the president elect.
4. **Consent Docket.** Regent Northrip moved that the Board approve the consent docket as outlined under Tab R, Attachments 1-3 and Tab S, Attachments 1-4. Regent Darby seconded the motion and the following votes were recorded: Williams, yes; Osterhout, yes; Howard, yes; Lewis, yes; Northrip, yes; Darby, yes, Clayton, yes. Motion was adopted unanimously.
5. **Discussion and Possible Action Regarding the Capital Master Plan.** Ms. Tricia Latham, Vice President for Business Affairs presented a 5 – year Capital Improvement Plan (CAP) as outlined in Tab T, Attachments 1-4. For FY 2019 through FY 2026 we are requesting 12 projects totaling \$5,884,952. Roofing, HVAC, vehicles and various other improvements are included in the request, which would be incorporated into the CAP submitted to the State Budget System. Regent Williams moved that the Board approve the capital master plan as presented. Regent Osterhout seconded the motion, and the following votes were recorded: Howard, yes; Lewis, yes; Northrip, yes; Osterhout, yes; Williams, yes; Darby, yes; Clayton, yes. Motion was adopted unanimously.
6. **Discussion and Possible Action Regarding Tuition Increase Request.** Ms. Tricia Latham, Vice President for Business Affairs proposed a tuition increase of 9.0% as outlined in Tab U,
- 7.

Attachments 1-7. This increase equates to \$11.10 per credit hour for a total of \$134.80 per credit hour Tuition and Mandatory fees. Regent Osterhout moved that the Board approve the 9.0% tuition increase as presented. Regent Northrip seconded the motion, and the following votes were recorded: Williams, yes; Osterhout, yes; Lewis, yes; Howard, yes; Northrip, yes; Darby, yes. Motion was adopted unanimously.

8. **Discussion and Possible Action Regarding a Program Modification – Child Development AAS Degree and Child Development Assistant Certificate.** Ms. Lisa Greenlee, Vice President for Academic Affairs presented the modifications needed for the Child Development AAS Degree and Child Development Assistant Certificate as outlined in Tab V, Attachments 1-14. Regent Howard moved that the Board approve the modifications as presented. Regent Darby seconded the motion, and the following votes were recorded: Lewis, yes; Northrip, yes; Williams, yes; Howard, yes; Osterhout, yes; Darby, yes; Clayton, yes. The motion was adopted unanimously.
9. **Update on Rad Tech Teach-Out.** Ms. Lisa Greenlee, Vice President for Academic Affairs updated the board on the Rad Tech Teach-Out plan. The Rad Tech program was suspended last year with 17 graduates. Next year we estimate 8 Western students that are second year students, will be eligible to graduate from the program. Great Plains Technology Center is in a transitional phase moving their Rad Tech program to Cameron.
10. **Presidents Report and Recommendations.** President Birdine had nothing to report at this time.
11. **Proposed Executive Session Pursuant to 307 (B) (1) of the Open Meeting Act.** At 7:55 p.m. Regent Darby moved that the Board go into Executive Session. Regent Osterhout seconded the motion and the following votes were recorded: Lewis, yes; Howard, yes; Northrip, yes; Williams, yes; Osterhout, yes; Darby, yes; Clayton, yes. Motion was adopted unanimously.
12. **Open Session and Possible Action Regarding Matter Discussed in Executive Session.** At 8:40 p.m. Regent Northrip moved that the Board return to Open Session. Regent Osterhout seconded the motion, and the following votes were recorded: Howard, yes; Osterhout, yes; Lewis, yes; Williams, yes; Northrip, yes; Darby, yes; Clayton, yes. Motion was adopted unanimously.
17. **Discussion of Personnel Matters.** Regent Howard moved to accept the personnel recommendations as outlined in Tab W, Attachments 1-7 which include the resignation of Ms. Emily Smith, Mathematics Instructor; the personnel employment of Dr. David Goodman, Science Faculty; tenure for Ms. Jacque Bellamy, Child Development Coordinator/Instructor and Ms. Jessica Segraves, Radiologic Technology Coordinator; and an end of FY17 stipend for eligible Full-Time (\$500) and eligible Part-Time (\$250) employees as well as a 25 cent per hour salary increase for Part-Time hourly employees. Regent Osterhout seconded the motion, and the following votes were recorded: Williams, yes; Osterhout, yes; Lewis, yes; Howard, yes; Northrip, yes; Darby, yes; Clayton, yes. The motion was adopted unanimously.
18. **Request for Approval of FY18 Budget.** Ms. Tricia Latham, Vice President for Business Affairs presented the FY18 budget as outlined in Tab XYZ, Attachments 1-38. Eight budget categories were presented to include: the E&G Budget at \$10,007,018; the E&G II Budget at \$2,938,139; the 700 Fund Budget at \$12,000,000; 789 Fund Budget of \$10,000,000; 790 Fund Budget of

\$2,000,000; the Student Activities Budget at \$128,000; the Capital Budget at \$2,645,044 and the Auxiliary Services Budget at \$905,900. Vice President Latham emphasized the entire campus' effort to reduce spending and conserve energy. These measures have been helpful in assisting the College to address the FY17 budget reductions and revenue failures Oklahoma experienced. Also Latham reminded the Board of the added revenue from Great Plains Technology to support Western's Radiologic technology program for the next two years. Lastly, Latham reported on a Debt Gross Production Tax failure. Regent Osterhout moved that the Board approve the FY18 budget as presented. Regent Williams seconded the motion, and the following votes were recorded: Howard, yes; Lewis, yes; Osterhout, yes; Williams, yes; Northrip, yes; Darby, yes; Clayton, yes. The motion was adopted unanimously.

19. **Election of Board Officers for FY2017 – 2018.** Regent Osterhout moved that the Board officers elected are as follows: Chairman – Brent Howard; Vice Chairman – Scott Northrip, Secretary – Justin Lewis. Regent Williams seconded the motion, and the following votes were recorded: Darby, yes; Osterhout, yes; Howard, yes; Lewis, yes; Northrip, yes Williams, yes; Clayton, yes. The motion was adopted unanimously.
20. **Adjournment.** At 9:30 p.m.

NOTE: The meeting was held in accordance with the Open Meeting Law. The agenda was posted 24 hours in advance in the display case across from A-1 at Western Oklahoma State College.