

High School Concurrent Enrollment Form



Submit to:
 Admissions & Records
 2801 N. Main St. | Altus, Oklahoma 73521
 580-477-7717 | fax:580-477-7723
 records@wosc.edu | wosc.edu

Please complete the following information, obtain signatures, and submit the required documentation in **one packet**.

Student Information:

Name: Last First Middle WOSC Student ID

High School Classification (ex: Jr or Sr) Expected date of High School Graduation (ex: May 2023)

Semester of concurrent enrollment: _____
 Ex: Fall 2022

WOSC Courses Requested for Enrollment: (see [course schedule](#) at wosc.edu for a list of available course offerings)

Course Abbrev Ex: ENGL1113	Course Title Ex: English Composition I	Days/Times Ex: MWF 10am	Section Code Ex: 27051

I understand the requirements for concurrent enrollment and my responsibilities as a concurrently enrolled student and parent/guardian. I authorize Western Oklahoma State College to release the student's academic records to the high school while enrolled as a concurrent student. I understand that a new concurrent enrollment form and all required documentation must be submitted each semester. I understand I am responsible for any course related tuition, fees, books, and additional expenses not covered by the tuition waiver. [Tuition and Fees information](#) can be found at wosc.edu.

Signature of Student Date Signature of Parent Date

To be completed by the High School Counselor/Principal:

Credit Hours of High School Curriculum (excluding PE/activity/aid classes) .5 unit = 3 credit hours	Credit Hours of Concurrent Enrollment (include hours enrolled at WOSC and any other institution attending)	Total credit hours enrolled for semester (cannot exceed 19 credit hours unless approved by WOSC VPSS)
	+	=

The following documents are included with this form:

- High School Concurrent Enrollment Form (this form) with all required signatures (one form per semester requested)
- Official High school transcript showing current GPA and class rank
- ACT, Pre-ACT, or SAT scores (if not listed on the high school transcript)
- Schedule of high school course for the semester of concurrent enrollment

This student is eligible to satisfy curricular requirements for high school graduation no later than the spring semester of his/her senior year. I recommend this student for concurrent enrollment at Western Oklahoma State College for the semester and courses listed above.

Signature of Counselor/Principal Date

High School Concurrent Enrollment Guidelines



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The following guidelines were established by the Oklahoma State Regents for Higher Education and Western Oklahoma State College regarding High School Concurrent Enrollment. Please read all guidelines carefully before submitting the request for High School Concurrent Enrollment form.

Admission Guidelines for High School Concurrent Enrollment:

- Student must be a **junior or senior** in high school and meet **one** of the following requirements:
 - 3.0 GPA; or
 - Composite score of 19 on the ACT or Pre-ACT or 990 on the SAT/Pre-SAT

Enrollment/Placement Guidelines for High School Concurrent Enrollment:

- **To enroll in a specific course**, a student must meet one of the following requirements in the subject area they wish to enroll: 1) ACT/Pre-ACT subscore of 19 (or 510 on the SAT/Pre-SAT); 2) an Accuplacer placement test score placing the student into college level (To schedule an Accuplacer placement test, call 580-477-7921.); or 3) a 3.0 GPA and ranked in the to 50% of their class.
- **Students may not exceed 19 hours of total workload between both high school and college coursework in a single semester.** Each class (.5 unit) they take at the high school is equivalent to 3 credit hours of college credit. High school units that are non-academic coursework, such as PE/sports, band, working as a library or teacher's aide, yearbook, or other activity-type units, do not count toward the workload total of 19.

Tuition Waiver for Concurrent Students:

- **The state tuition waiver applies only to tuition, not to fees and books.** The student will be responsible for paying for the fees and the cost of books for the courses they take.
- Juniors receive up to 9 credit hours of tuition waiver for the academic year; Seniors receive up to 18 hours of tuition waiver for the academic year.

How to Enroll:

Step 1: Apply to Western.

- Prospective students should submit their application for admission to Western at wosc.edu/apply. This step is done **only** the first time you attend Western. There is no fee at the time of application; if you decide to enroll and attend, a one-time \$20 application fee is applied to your first bill.
- When submitting your application, a Student ID and PIN number will be generated for you and displayed on the screen after you submit. Write down this information for future use.

Step 2: Meet with your high school counselor:

- Review the WOSC [Course Schedule](#) and determine which college courses you would like enroll in.
- Review the prerequisites to be sure you are eligible for the course. If you need additional testing to enroll in the desired courses, contact the [WOSC Testing Center](#) to schedule an Accuplacer test.

Step 3: Submit the Concurrent Enrollment form and required documentation

All documents should be compiled and submitted in one packet by the high school counselor/principal to WOSC Office of Admissions & Records via email to: records@wosc.edu

- Concurrent Enrollment form with all required signatures (please submit a separate form for each semester requested)
- Official High school transcript showing current GPA
- ACT, Pre-ACT, or SAT scores (if not listed on the high school transcript or previously provided to Western)
- Schedule of high school courses for the semester of concurrent enrollment

Step 4: Check your email for next steps

- Within a few days of submitting your application, you will receive an email from Western with information on how to access your Campus Connect account and our online classroom. You can verify your enrollment and view various student information. If you are taking an online course, your course will not appear in the online classroom until it begins.

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Math Pathways

Several years ago, higher education moved away from a model of requiring College Algebra as the primary course for mathematics requirements. Now, there are 3 different pathways for students depending on their career/major choice. Please use the information below when selecting math courses if you choose to take a math course concurrently.

Students interested in the following degree or career fields should enroll in STEM College Algebra:

- Science (Biology, Physics, etc.)
- Computer Science
- Engineering
- Mathematics
- Pre-medical
- Pre-dental
- Pre-veterinary
- Secondary Education (Math & Science teacher)
- Physical Therapy
- Pre-pharmacy
- Animal Science

Students interested in the following degree or career fields should enroll in Functions & Modeling:

- Business Administration
- Agriculture Business
- Social & Behavioral sciences (psychology, sociology, etc.)
- Nursing
- Health, Physical Education & Recreation
- Secondary Education

Students interested in the following degree or career fields should enroll in Survey of Mathematics:

- Music
- Early Childhood Education
- Infants & Toddlers
- Art
- Communication
- English
- Elementary Education