

Veteran Request for Semester Certification



Submit to:

Admissions & Records
2801 N. Main St. | Altus, Oklahoma 73521
580-477-7717 | fax:580-477-7723
va@wosc.edu | wosc.edu

The Veterans Administration requires Western to certify and report courses, degree applicability, and training time for veterans receiving VA Educational Benefits. Changes to enrollment must be reported to the VA certifying official. Students must complete the Certification form each semester of enrollment.

Enrollment Semester: Fall Spring Summer Year: _____

Which VA benefit are you using?

Ch. 30 – Montgomery GI Bill Ch. 31 – VR&E Caseworker: _____

Ch. 33 – Post 9/11 GI Bill® Ch. 35 – Dependent’s Education Assistance: _____

Ch. 1606 – Montgomery GI Bill (Selected Reserve) _____ Veteran’s VA File # or SSN _____ Payee # _____

First Name MI Last Name Student’s VA File # or SSN

Major Student ID #

Address City, State, Zip

Phone Email* *by providing an email address different from your official WOSC email address, you give the veterans office permission to contact you via the email provided.*

Additional Requirements:

- You must **submit a copy of your Certificate of Eligibility (COE)** or NOBE the first time you certify at WOSC;
- You are responsible for knowing the VA regulations regarding **payment for your courses**. Here are a few of the most common issues:
 - the VA will only pay for courses that are applicable to your degree program/major;
 - the VA will not pay for courses that have been previously passed successfully unless your degree requires a specific grade for degree applicability (ex: must have a ‘C’ or higher for your major);
 - the VA will not pay for online remedial/developmental courses.
- **Any changes to my enrollment (adds/drops/withdrawals) must be reported to the VA Certifying Official immediately** (and a hold may be applied to enforce this requirement). Changes not reported can cause an overpayment that you will be responsible for returning to WOSC or the VA later (including housing overpayments due to a reduction of credit hours);
- **You are responsible for any payments to WOSC not covered by the VA**, including overpayments for courses withdrawn or courses not covered by VA benefit guidelines.

I have read and understand all of the above, and all reported information is accurate.

Student Signature

Date

GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government Web site at <https://www.benefits.va.gov/gibill>.