

Attachment C

1. Do I need to schedule the visit with you?

Yes, visits can be scheduled on March 21st and 22nd; all questions will still need to be written to be distributed to other participants.

2. How many Cengage Unlimited subscriptions are sold in a year?

This year we sold 340 Cengage Unlimited Codes.

3. Is the POS equipment owned by the College and available for use? If so, is there a balance/amortization remaining, and what is the amount?

We still have 1.5 years on the contract with MBS. If we terminate after August 1st, we should owe 50% of the discount (\$8,397) received on the equipment, which would be \$4,198.50.

4. Can we designate certain proposal information as being confidential and exempt from freedom of information disclosure?

We have sent the question to our attorney at the Oklahoma Attorney General's office, we will reply as soon as we hear anything. Unfortunately, this sometimes takes quite a bit of time.

5. Do you have any plans in mind on what to do with physical store space should you select a virtual bookstore provider?

We will either create a C-store and sell merchandise or close it down and expand the cafeteria.

6. Have you ever attempted to implement an Equitable Access program? If so, can you briefly describe the program?

We have not.

7. Can you describe your current bookstore operation? How are students currently obtaining course materials? If they are making purchases, what are their purchasing options (financial aid voucher, credit card, student account, etc.)

Our current bookstore operation is run by 1 full time staff and a part time employee. The store is open Monday - Friday 8am to 4:30pm. Students bring in their schedule to purchase books or access codes they will need for each class. To purchase these items they can pay with a financial aid if they have been approved in the arch system, credit card, or cash. A student does have 30 days to return if they wish. Once an access code has been scratched, they can no longer return this product. Students can also purchase Western Pioneer attire and school supplies.

8. Can you clarify the purpose of Attachment A, "Summer Textbook List"?

It was to get an idea of what books we were using, but since others have requested more detail. The last three semesters have now been provided in an attachment.

9. What is your Full-Time Equivalent?

Annual 834 FTE

10. In order to provide the most accurate "Equitable Access" proposal provide your last full year booklist (spring, Fall, summer) including ISBNs and enrollments in an excel or csv spreadsheet format.

See Excel Attachment