

Policy and Procedure for **TRANSFER CREDIT** for Nursing Courses

I. GENERAL POLICY

1. Nursing students requesting transfer status from another nursing program must provide:
 - A. Copies of **all** official college transcripts on file at the Nursing Department with a Cumulative GPA of 2.25 out of a possible 4.0,
 - B. Course syllabus for each nursing course,
 - C. Documentation of the grading scale for the program of nursing. Transfer credit must have the same passing standard as WOSC, which is a grade of C, and
 - D. Verification that the nursing program was accredited by the Accreditation Commission for Education in Nursing (ACEN) or National League for Nursing Commission for Nursing Education Accreditation (CNEA).
2. Transfer credits from an ACEN or CNEA accredited nursing school will be considered on an individual basis by the program director. There will be no more than **one** academic year between successful completion of the last nursing course for transfer into the WOSC Nursing Program.
3. Only freshman level nursing credits required for graduation will be considered for transfer. Sophomore level nursing courses must be completed on campus, i.e. WOSC nursing program.
4. Nursing courses that are “transferred-in” must be compatible to the cognitive and clinical outcomes of a comparable nursing course at WOSC. Should the director be unable to determine compatibility of courses, a recommendation may be made to have the applicant take a National Examination to validate content and knowledge.
5. General education and science courses required in the WOSC nursing education curriculum will be considered for transfer according to the regulations governing transfer credit in the WOSC catalog.

II. Procedure for Transfer Credit for Nursing Courses

6. Individuals are to complete and/or submit the following information no later than **April 30th** for fall entry and **November 30th** for spring entry.
 - A. Application for admission- Online
 - B. HESI A² with Critical Thinking Pre-admission Assessment Exam
 - C. Required supporting information and documentation as set forth under **General Policy**.
 - D. Two (2) Professional References Academic Success Entrance Essay as set forth in the essay criteria from WOSC nursing faculty.
(Visit WOSC nursing website link **FORMS & RESOURCES** at wosc.edu/nursing for all forms and criteria as indicated above).
7. The Director of the School of Nursing will review documentation and make determination of acceptability of transfer credit. Acceptance of transfer credit for a nursing course does not imply immediate acceptance into the nursing program.
8. Accepted transfer students will be allowed to enroll in the appropriate semester **when space is available**. Note: The nursing program faculty will enroll all students accepted into the program into the appropriate nursing course.
9. Students accepted will be admitted under the degree plan that is currently in effect. (Please check with the Department of Nursing for the current curriculum plan).
10. Applicants will be ranked to determine acceptance into the nursing program based on completion of the application process, the student's Cumulative GPA, general education and nursing support courses completed, college credit scores, career scores, and a pre-admission RN examination with designated decision scores.
11. Accepted transfer students may be required to complete additional remediation and/or testing based on previous educational experiences and the amount of time which has passed since specific education offerings were completed. Such testing and remediation will be determined on an individual basis. Completion of the testing and/or remediation must be done prior to the start of the incoming semester.
12. Applicants will be asked to complete a Skills Check-Off Exam and possibly a Dosage Calculation Exam. All areas of the Skills Check-Offs must be completed satisfactorily. The Dosage Calculation Exam must be completed with a minimum score of 90% or better. Program acceptance is contingent upon the applicant's ability to complete the above exams as indicated and space availability. Failure to do so will result in their ability to enter the nursing program.